



PROGRAM POLICY

NUMBER:	EDU 110
TITLE:	Return to Clinical Practice
CATEGORY:	Education
APPROVED:	October 2013
VERSION:	1.0
AUTHORITY:	Program Director
LAST REVIEWED:	October 2016
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PURPOSE: To establish the process paramedics need to undertake when returning to clinical practice after absences

REFERENCE: CERT 100 Certification
Advanced Life Support Patient Care Standards, Appendix 6

POLICY: Paramedic who have not been involved in clinical practice for more than ninety (90) days must undergo assessment and evaluation before being allowed to practice

APPLICABLE FORM(S) Return to Clinical Practice form (paramedic self-assessment)
Return to Clinical Practice form (services request)

PROCEDURE:

1. It is the service's responsibility to inform the RPPEO when a paramedic has been clinically inactive for more than 90 days.
2. The paramedic's status in MedicNet will be changed to Deactivated - Administration
3. When a paramedic returns to clinical practice after an absence of more than 90 days:
 - a. The stakeholder service must fill out the Return to Clinical Practice - Form found on main website www.rppeo.ca
 - b. RTCP Jira issue case to be created.
 - i. The RPPEO Quality staff must assess the paramedic's practice by reviewing his/her quality file for variances and deactivations
 - ii. The Education staff assess current status, all previous CME attendance and applicable electives
 - c. The RPPEO administration staff collects all information and submits it to the appropriate Clinical Coordinator.
 - d. The Clinical Coordinator must assess the paramedic's performance by
 - i. determining any missed education
 - ii. developing a learning plan which included all legislated education
 - e. The Clinical Coordinator or designate implements the learning plan, which may include up to 5 scenarios
 - f. If the paramedic successfully completes the scenarios, the Clinical Coordinator completes a written report to Manager of Certification and Education who will provide final approval
 - i. If the paramedic does not successfully complete the scenarios, the Clinical Coordinator then develops and implements a remediation plan. The cycle is repeated to a maximum of three (3) times before initiating discussions with the Medical Director or designate. The Medical Director will then develop a plan to inform the paramedic service and the Ministry of Health and Long Term care.
 - g. The status of the paramedic will be changed in MedicNet to Certification – Return to Clinical Practice

Revision Record

Version number	Revision Date	Summary of Changes
1.0	October 2016	Pre-existing 2015 version reviewed as baseline for new versioning system.