



PROGRAM POLICY

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| NUMBER: | ADM 180 |
| TITLE: | BHIT Security System Sweep |
| CATEGORY: | Administrative |
| APPROVED: | October 2016 |
| VERSION: | 1.0 |
| AUTHORITY: | Program Director |
| LAST REVIEWED: | October 2016 |
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PURPOSE: To ensure the Regional Paramedic Program for Eastern Ontario (RPPEO) Base Hospital Internet Technology Services verifies system files for potential security risk.

POLICY: On a weekly basis, a security sweep will be completed and documented. Files at risk will be removed as needed. In the event of a major breach, the webserver will be shut down for further investigations.

The Program Director will be notified of the any major potential breach.